

**CITY OF HOUSTON TAX INCREMENT REINVESTMENT ZONE NO. 8
GULFGATE REDEVELOPMENT AUTHORITY
REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL ENGINEERING SERVICES
RFQ NO. 2025-01**

Background: Tax Increment Reinvestment Zone No. 8 (TIRZ 8) is a tax increment reinvestment zone created by the City of Houston to undertake specific projects within the TIRZ 8 boundary such as the construction of drainage and roadway infrastructure, parks and public facilities, and water and sanitary sewer utilities. TIRZ 8 contains approximately 7,850 acres including property south and southwest of Gulfgate Mall and sites further south and generally surrounding William P. Hobby Airport. TIRZ 8 is governed by a seven-member board of directors that are appointed by the City of Houston. Please visit www.tirz8.org and/or www.houstontx.gov/ecodev/tirz/8 to learn more.

Potential Scope of Work: The Authority may engage one or more firms to perform Professional Engineering Services for the planning, design, bid phase services, and construction management of public infrastructure projects located within the TIRZ 8 boundaries. The potential projects could generally consist of street and mobility improvements, drainage and storm water improvements, sidewalks and pedestrian safety improvements, and public utility improvements. Qualifications will be based on engineering qualifications and should exclude subconsultants for services such as surveying, geotechnical and landscape architecture.

Submission Requirements

Interested firms should submit the following information:

- **Cover Letter: A brief introduction to the firm, its qualifications, and the firm's interest in the project.**
- **Company Profile: A summary of the firm's history, capabilities, and areas of expertise.**
- **Project Team: The names and qualifications of the key personnel who will be involved in the project.**
- **Relevant Experience: A list of relevant projects completed by the firm, including a brief description of each, and the roles played by the proposed project team.**
- **References: Contact information for at least three client references for whom similar projects have been completed.**

Submittal Instructions: If your firm is interested in submitting qualifications, please submit seven (7) hard copies and one (1) electronic copy to Don Huml, Administrator at 9600 Long Point, Suite 200, Houston, TX 77055 no later than **12:00 noon on Friday April 25, 2025**. Late submittals will not be accepted. Responses shall be delivered in a sealed envelope or package clearly marked with the RFQ information. Please direct your questions to Don Huml at 713-882-3360 or dhuml@haweshill.com. The last day for questions is Wednesday, April 16, 2025.

Selection Process: An evaluation committee will review and evaluate the statement of qualifications (SOQ) and may conduct interviews. At the outcome of the selection process, the Authority will select the most highly qualified provider(s) of the services requested based on demonstrated competence and qualifications. The following considerations will be utilized in evaluating the qualifications (Maximum of 100 points):

1	Demonstrated competence and qualifications of the key personnel and key sub-consultants.	40 Points	100 Maximum Points
2	Demonstrated experience of design and management for similar public infrastructure projects and public capital improvements.	35 Points	
3	Demonstrated experience of working with public agencies and tax increment reinvestment zones.	25 Points	

Minority and Women Business Enterprises (W/MBE) Practices: Provide your proposed (M/WBE) subconsultant participation plan and demonstrated good faith efforts to meet or exceed the City of Houston required level of M/WBE participation.

Award of Contract: The Authority reserves the right to choose the engineering firm whose submittal of qualifications to this solicitation will be most advantageous to its goals. The Authority reserves the right to reject any or all submittals or qualifications and to waive informalities and minor irregularities in submittals received.